

MANTENO COMMUNITY UNIT SCHOOL DISTRICT NO. 5
 Regular Meeting of the Board of Education
 Tuesday, April 22, 2008
 High School Library

Open Meeting The meeting was held in the library of the Manteno High School Library, and was called to order by President Stauffenberg at 6:30 p.m.

Roll Call The following members answered to roll call:
 P. Mallaney S. Martin M. Nelson G. Preston
 J. Toepper M. Stauffenberg – six (6)

Absent: G. Dodge – one (1)

Also present: Supt. Russert, K. Meyer, P. Russert, D. Conrad, R. Schnitzler, J. Palicki, A. Furbee, T. Steele, J. Ruland, and Clerk Fortin – ten (10).

Visitors: K. Frame, K. Jurgenson, J. Nelson, R. Skidmore and others – approximately five visitors

Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance

Additional Items Moved by Nelson, seconded by Martin to add the following agenda items:

Consent agenda:

- Resignations – Katie Nowak, Middle School Special Education Teacher
- Employments – To correct employments as follows:
 Under summer school/extended year for Middle School Severe/Profound Room - Nancy Hylbert replaces Authorize Supt. to Hire a Teacher Asst.
 Under summer school/extended year for Primary School Severe/Profound Room – Authorize Supt. to hire a Health Asst. replaces Nancy Hylbert as a Teacher Asst.
 Under Extracurricular Assignments for the 2008-2009 school year correct Elementary Yearbook to read Jamie Mularski and Jamie Munsterman instead of Jamie Ward and Jamie Munsterman.

New Business – Item J. Additional Change Orders

- Additional Change Orders

<u>Middle School</u>	<u>C/O</u>	<u>Scope of Work</u>	<u>Amount</u>
Nugent Construction	1&2-3	Demo & Site Work	(\$320.00)
Nugent Construction	1&2-4	Demo & Site Work	\$3,041.89
Excel Electric	10-13	Electrical	(\$4,614.00)
Excel Electric	10-14	Electrical	(\$685.30)
Excel Electric	10-15	Electrical	(\$3,044.95)
Excel Electric	10-16	Electrical	(\$743.11)
Excel Electric	10-17	Electrical	(\$910.75)

Excel Electric	10-18	Electrical	(\$3,213.00)
Excel Electric	10-19	Electrical	\$8,055.22
HIGH SCHOOL	C/O	Scope of Work	
Nugent Construction	2A-2	Concrete Slabs	(\$624.00)
Nugent Construction	2A-3	Concrete Slabs	\$1,456.00
Nugent Construction	2A-4	Concrete Slabs	(\$1,351.98)
Elens & Maichin	6-5	Roofing	(\$1,326.35)

K. Additional 5% Retainage Reductions

MIDDLE SCHOOL	Bid Package	Scope of Work	
Terry Vaughn Construction	4C	Doors & Hardware	\$15,956.98

HIGH SCHOOL	Bid Package	Scope of Work	
Terry Vaughn Construction	4A	Doors & Hardware	\$22,578.00
Terry Vaughn Construction	12	Steel Studs, Drywall	\$60,565.30

L. Additional Project Closeouts and Final Pays

MIDDLE SCHOOL	Bid Package	Scope of Work	
Nugent Construction	1 & 2	Demo & Site Work	\$27,863.60

HIGH SCHOOL	Bid Package	Scope of Work	
Nugent Construction	1 & 2	Demo & Site Work	\$71,625.91
Nugent Construction	2A	Concrete Slabs	\$35,263.32

Ayes: Nelson, Martin, Mallaney, Preston, Toepper and Stauffenberg – six (6).
 Nays – none (0). Motion carried.

Public Hearings/
 Petitions/
 Comments

Rae Skidmore of the Manteno PTO announced the Family Movie night went really well with proceeds over \$300 dedicated to the post prom effort. Post prom is May 3rd from 11:00 p.m. until 4:00 a.m. The next Market Day pick up is May 16th. Staff Appreciation Week is May 5th thru the 9th and the PTO will be providing treats to the schools throughout the week.

Roger Schnitzler thanked Barb Donohue as an outstanding PTO volunteer who will also be recognized by the Kankakee Jr. League. The second person recognized was Tim Theobald, Manteno Vulcan representative, who was chosen by the Interstate Mining Compact Commission on behalf of his achievements in community support, bringing geological studies to the Manteno Schools.

There were no further public comments.

Report of Committees

Building Committee – Member Sam Martin reported it was a lengthy meeting. The majority of the discussion included the exterior projects for the new construction at the Middle and High Schools. Mr. Martin also shared that there are a few pallets of mulch yet for sale from the volleyball fundraiser.

Finance Committee - Member Pat Mallaney reported the finance meeting overlapped with the building meeting. The food service delinquent accounts were reviewed and how each building is handling those accounts. School supplies recommendations were also discussed. The finance packet was reviewed. The bus recording system has been tested and is far superior to our current system. Other discussion items included amended budget and health insurance renewals.

Curriculum and Technology Committee – It was reported that the tech updates were discussed, as well as software issues, training this summer, the Moodle server (similar to a blackboard system) which allows course work over the internet. The tech refresh proposal will be presented later in the meeting upon the recommendation of the committee.

Consent Agenda Moved by Martin, seconded by Preston to approve the following Consent Agenda items as presented (including the added agenda items previously listed):

- A. Minutes
 - a. Regular Meeting of March 25, 2008
 - b. Executive Session of March 25, 2008
- B. Financial Reports
- C. Resignations

Effective at the end of the school year:

Anthony Brutti, In-School Suspension Supervisor
Laura Bennett, Middle School Cheerleading Coach
Heather Cody, High School Guidance (was hired as MS Guidance last month)
Janet Mulcahy, Middle School Spelling Team Coach
Megan Shreffler, Assistant Girls HS Basketball Coach
Faith Stackert, Elementary Special Education Teacher

D. Employments

Sandra Davis, Sub Custodian and Sub Food Service
Adrienne MacQueen, Superintendent's Secretary (effective April 21, 2008)
Joseph Jasko, Grounds and Maintenance Assistant (effective April 21, 2008)
Anne Persson, Sub Secretary and Sub Food Service
Erica Domzalski*, Special Education Teacher Assistant

Summer Technology Help

Tommy Parker (\$7.75/hour)
Derek Swets (\$7.75/hour)
Kim Steele (\$7.75/hour)

Summer Workers

Justin Emerson, \$7.75/hour
Steve LaCosse, \$7.75/hour
Nate Martin, \$7.75/hour
Austin Newsom, \$7.75/hour

Summer School/Extended School Year

Middle School Severe/Profound Room

Marcia Klasey, Teacher
 Mary Kay O'Brien, Teacher Assistant
 Amanda Frame, Teacher Assistant
 Authorize Supt. to Hire, Teacher Assistant* (amended to Nancy Hylbert)

Primary School Severe/Profound Room

Authorize Supt. to Hire, Teacher
 Mary Gibson, Teacher Assistant
 Nancy Hylbert, Teacher Assistant* (amended to Authorize Supt. to Hire)
 Erica Domzalski, Teacher Assistant

Elementary Map Program:

Authorize Supt. to Hire, Teacher
 Danielle Boudreau, Teacher Assistant

Early Childhood

Kristi Rossman, Teacher
 Tracy Langlois, Teacher Assistant
 Jamie Brinkman, Teacher Assistant

Speech Path Assistant/Speech Path:

Meghann Carlile: Direct Service via IEPs (as needed basis)
 Jenny Fogel: Minimal time (as needed basis)

COTA:

Stacy Larson: Direct Service via IEPs (as needed basis)

Social Worker

Kim Miller: Direct Service via IEPs (as needed basis)

For the 2008-2009 School Year:

Shay Atzhorn*, Elementary Teacher, Grade 5
 Brienne L. Bohrnsen*, Social Worker Intern (in lieu of 2nd school psych. intern)
 Ami Henderson*, High School English Teacher
 Nicole Loos*, Social Worker
 Christina Jensen*, Pre-K, Early Childhood Teacher

Change in Position for 2008-2009:

Kelli Wadley, Transition Specialist

**Pending successful completion of all employment paperwork.*

Extracurricular Assignments for the 2008-2009 School Year:

<u>Position</u>	<u>Employee Assigned</u>
<u>Athletics Management</u>	
Middle School Athletic Director	Quigley, Cindy
<u>High School Boys Athletics</u>	
Varsity Baseball	Adams, Jason
Assistant Baseball	Pignatiello, Brett
Varsity Football	Haines, R.J.
Assistant Football 1	Bailey, Derek
Assistant Football 2	Beckner, Matt
Assistant Football 3	Mulligan, Mike

Assistant Football 4
 Assistant Football 5
 Varsity Basketball
 Assistant Varsity Basketball 1
 Assistant Varsity Basketball 2
 Freshman Basketball
 Golf
 Track
 Soccer
 Assistant Soccer

Longtin, John
 Blanchette, Cory
 Wenzel, Doug
 Kemp, Ryan
 Jim Giacchino/Tim VanSwol
 Monk, Zach
 Pignatiello, Brett
 Thompson, Bill
 Fortin, Randy
 Emerson, Jake

High School Girls Athletics

Varsity Basketball
 Assistant Varsity Basketball 1
 Assistant Varsity Basketball 2
 Freshman Basketball (JV/Sopho)
 Varsity Softball
 Assistant Softball
 Track
 Soccer
 Assistant Soccer
 Varsity Volleyball
 Assistant Volleyball
 Freshman Volleyball
 Cheerleading (Fall Football)
 Cheerleading (Winter Basketball)
 Cheerleading (Competition)

Miller, Heather
 Thompson, Dave
 TBA
 TBA
 Carlile, Josh
 Shreffler, Megan
 Shade, Laura
 Emerson, Jake
 Reid, Burgandy
 Waldron, Joe
 Davis, Cheryl
 McQueen, Colleen
 Ravens, Jennifer
 Jasko, Laura
 Jasko, Laura

Middle School Boys Athletics

8th Grade Basketball
 7th Grade Basketball
 6th Grade Basketball
 Baseball
 Baseball
 Head Track
 Assistant Track

Adams, Jason
 Dowdy, Zachary
 Tim VanSwol
 Adams, Jason
 Dowdy, Zachary
 TBA
 TBA

Middle School Girls Athletics

8th Grade Volleyball
 7th Grade Volleyball
 6th Grade Volleyball
 8th Grade Basketball
 7th Grade Basketball
 Softball
 Softball
 Head Track
 Assistant Track
 Cheerleading

Rewerts, Diane
 Cheryl Davis
 Kristie Trumble
 Whitten, Nicole
 Heather Miller
 Carlile, Josh
 Shreffler, Kristen
 TBA
 TBA
 TBA

Music/Drama

HS Show Choir

Snyder, Mike

HS Show Choir Accompanist	Parkison, Karen
MS Show Choir	TBA
MS Show Choir Accompanist	Snyder, Mike
HS Band/Concert/Contest/ Basketball Pep	Snyder, Mike
HS Wind Ensemble	
Concert/Contest/Football Pep	Snyder, Mike
HS Chorus Concert/Contest	Snyder, Mike
HS Vocal Ensemble Concert/Contest	Snyder, Mike
MS Band Concert/ Contest I	Snyder, Mike
MS Band Concert/ Contest II	TBA
MS Band Concert/ Contest III	Wilhelm, Monica
Elem 5th Grade Band Concert	Wilhelm, Monica
MS Chorus Concert/Contest I	TBA
MS Chorus Concert/Contest II	TBA
MS Chorus Concert/Contest III	TBA
HS Musical Director	No Musical 08/09
HS Musical Assistant Director	No Musical 08/09
HS Musical Art Director	No Musical 08/09
HS Play Director	TBA
Chorus Accompanist (hourly)	Baldwin, Terri
<u>High School Activities</u>	
Freshman Sponsor 1	Ertel, Donna
Freshman Sponsor 2	Wilson, Pat
Sophomore Sponsor 1	LaBotz, Maureen
Sophomore Sponsor 2	Frame, Kim
Junior Sponsor 1	Frame, Amanda
Junior Sponsor 2	Porter, Ashley
Senior Sponsor 1	Butterfield, Teresa
Senior Sponsor 2	Zhorne, Brent
National Honors Society	Ertel, Donna
Student Council	Zhorne, Brent
Academic Team	Frame, Kim
M Club	Crosby, Kevin
Math Contest	Agee, Kristen
Key Club	Short, Kelly
<u>Middle School Activities</u>	
Student Council	Whitten, Nicole
Speech	Beedle, Mary Kay
Math Contest	Rewerts, Jerry
Academic Team	Shupe, Jack
Spelling Contest	
<u>Yearbook</u>	
High School Yearbook	Frame, Kim
Middle School Yearbook	TBA
	Ward, Jamie/ Munsterman, Jamie* (changed to Jamie Mularski/Jamie Munsterman)
Elementary School	
Primary School	TBA

- E. IHSA Membership Renewal, Adopt and Abide by the Constitution
- F. I-Kids Lease Agreement

Ayes: Martin Preston, Mallaney, Nelson, Toepper and Stauffenberg – six (6). Nays – none (0). Motion carried.

Unit Office Report Supt. Russert reported on the following good news items:

- Construction update – Have been meeting with contractors – work is progressing. The target goal is to have as many projects as possible finalized by the May 20th board meeting. Trying to meet arbitrage deadline of spend down, so that no IRS penalties will be incurred.
- Manteno Educational Foundation Golf Outing – July 17th
- Moving the regular Board meeting to May 20th (for construction bills and post amended budget)
- State PSAE testing will be tomorrow and Thursday for all 11th grade students. Teachers will be preparing breakfast for the students.
- State 2008 School District Profile – District status is Financial Recognition

Old Business None

New Business

2007-2008 Amended Calendar Moved by Nelson, seconded by Toepper to approve the amended 2007-2008 school calendar as presented. Ayes: Nelson, Toepper, Mallaney, Martin, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Foreign Exchange Student Moved by Toepper and seconded by Martin to accept the foreign exchange student as presented. Ayes: Toepper, Martin, Mallaney, Nelson, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Technology Refresh Moved by Martin, seconded by Preston to approve the HP-AMD computers in the \$97,023 as presented. Ayes: Martin, Preston, Mallaney, Nelson, Toepper and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Revised Res. Agmt. With United Science Industries Moved by Nelson, seconded by Toepper to approve the revised resolution Agreement with United Science Industries as presented. Ayes: Nelson, Toepper, Mallaney, Martin, Preston and Stauffenberg - United Science six (6). Nays – none (0). Motion carried.

Approve Middle School & High School Change Orders Moved by Mallaney, seconded by Preston to approve the change orders as presented:

MIDDLE SCHOOL	C/O	Scope of Work	Amount	Description
Cunnings & Cunnings	12-7	Metal Studs, Drywall & Painting	\$5,839.90	matching offsets
Cunnings & Cunnings	12-6	Metal Studs, Drywall & Painting	\$2,741.20	matching offsets
PSI	4A-6	General	\$4,953.44	matching offsets
Floors Inc.	15-1	Wood Flooring	\$4,176.00	matching offset Nugent-not signed
Floors Inc.	15-2	Wood Flooring	\$750.00	
HIGH SCHOOL	C/O	Scope of Work		matching offset Nugent
Ruder Electric	10-18	Electric	\$1,558.38	- not signed by Nugent
Amber Mechanical	9-6	Mechanical	-\$1,095.80	
		TOTAL	\$18,923.12	

Ayes: Mallaney, Preston, Martin, Nelson, Toepper and Stauffenberg – six (6).
 Nays: None – (0). Motion carried.

Approve 5% Retainage Reductions Moved by Martin, seconded by Nelson to approve the 5% reductions in retainage as presented:

MIDDLE SCHOOL	Bid Package	Scope of Work	Payment
Elens & Maichin	6	Roofing	\$11,595.00
Amber Mechanical	10	Mechanical	\$64,000.00
Cunnings & Cunnings	12	Metal Studs, Drywall & Painting	\$140,464.18
HIGH SCHOOL	Bid Package	Scope of Work	
Vissering	4C	General Work	\$22,010.90
Elens & Maichin	6	Roofing	\$40,079.00

Ayes: Martin, Nelson, Mallaney, Preston, Toepper and Stauffenberg – six (6).
 Nays – none (0). Motion carried.

Approve Project Close Outs & Final Pays Moved by Nelson, seconded by Mallaney to approve the project close outs and final payments as presented:

MIDDLE SCHOOL	Bid Package	Scope of Work	
PSI	4A	General Work	\$38,016.18
Larson Equip.	4D	Plastic Laminate	\$11,545.99
Ron's Plumbing	8	Plumbing	\$25,798.19
Automatic Fire Sprinkler	11	Fire Protection	\$48,677.32
Floors Inc.	15	Gym Floor	\$14,326.00
HIGH SCHOOL	Bid Package	Scope of Work	
Vissering	4B	Miscellaneous Metals	\$2,685.00
Larson	4F	Plastic Laminate	\$14,678.10
Ron's Plumbing	8	Plumbing	\$25,097.90
Amber Mechanical	9	Mechanical	\$51,717.69

Ruder Electric	10	Electric	\$86,189.13
Rockford tile	14	Terazzo	\$20,150.00
C&T Design	15	Food Storage	\$22,024.84
COMBINED	Bid Package	Scope of Work	
Ruder Electric	1C	Structured Data Cabling	\$12,985.00
		TOTAL =	\$373,891.34

Ayes: Nelson, Mallaney, Martin, Preston, Toepper and Stauffenberg – six (6).
Nays – none (0). Motion carried.

Approve Moved by Martin, seconded by Nelson to approve the presented projects as
Substantial substantially complete:
Completions

MIDDLE SCHOOL	Bid Package	Scope of Work
Larson Equip	4D	Plastic Laminate
HIGH SCHOOL	Bid Package	Scope of Work
Larson Equip	4F	Plastic Laminate
COMBINED	Bid Package	Scope of Work
Ruder Electric	1C	Structured Cabling

Ayes: Martin, Nelson, Mallaney, Preston, Toepper and Stauffenberg – six (6).
Nays – none (0). Motion carried.

Anticipated Renew School Treasurer Bonds
Future Items Amended Budget to be approved for Public Display
Board Meeting at May 20th, 6:30 p.m. in the High School Library

Approve Moved by Toepper, seconded by Mallaney to approve the change orders
Additional as presented:
Change Orders

MIDDLE SCHOOL	C/O	Scope of Work	Amount
Nugent Construction	1&2-3	Demo & Site Work	(\$320.00)
Nugent Construction	1&2-4	Demo & Site Work	\$3,041.89
Excel Electric	10-13	Electrical	(\$4,614.00)
Excel Electric	10-14	Electrical	(\$685.30)
Excel Electric	10-15	Electrical	(\$3,044.95)
Excel Electric	10-16	Electrical	(\$743.11)
Excel Electric	10-17	Electrical	(\$910.75)
Excel Electric	10-18	Electrical	(\$3,213.00)
Excel Electric	10-19	Electrical	\$8,055.22
HIGH SCHOOL	C/O	Scope of Work	
Nugent Construction	2A-2	Concrete Slabs	(\$624.00)
Nugent Construction	2A-3	Concrete Slabs	\$1,456.00
Nugent Construction	2A-4	Concrete Slabs	(\$1,351.98)
Elens & Maichin	6-5	Roofing	(\$1,326.35)

Ayes: Toepper, Mallaney, Preston, Martin, Nelson, and Stauffenberg – six (6).
Nays: None – (0). Motion carried.

Approve Moved by Nelson, seconded by Martin to approve the 5% reductions in retainage
5% Retainage as presented:

Reductions

MIDDLE SCHOOL	Bid Package	Scope of Work	
Terry Vaughn Construction	4C	Doors & Hardware	\$15,956.98
HIGH SCHOOL	Bid Package	Scope of Work	
Terry Vaughn Construction	4A	Doors & Hardware	\$22,578.00
Terry Vaughn Construction	12	Steel Studs, Drywall	\$60,565.30

Ayes: Nelson, Martin, Mallaney, Preston, Toepper and Stauffenberg – six (6).
Nays: None – (0). Motion carried.

Approve Moved by Toepper, seconded by Preston to approve the project close outs and
Project Close final payments as presented:

Outs & Final
Payments

MIDDLE SCHOOL	Bid Package	Scope of Work	
Nugent Construction	1&2	Demo & Site Work	\$27,863.60
HIGH SCHOOL	Bid Package	Scope of Work	
Nugent Construction	1&2	Demo & Site Work	\$71,625.91
Nugent Construction	2A	Concrete Slabs	\$35,263.32

Ayes: Toepper, Preston, Mallaney, Martin, Nelson, and Stauffenberg – six (6).
Nays – None – (0). Motion carried.

Change Bd. Moved by Nelson, seconded by Martin to move the regular board meeting in
Meeting Date from May 27th to May 20th. Ayes: Nelson, Martin, Toepper, Preston, Toepper
For May and Stauffenberg – six (6). Nays – none (0). Motion carried.

Adjourn to Moved by Nelson, seconded by Toepper to adjourn to Executive Session
Executive for the purpose of student discipline and compensation according to the
Session Open Meetings Act. Ayes: Nelson, Toepper, Mallaney, Martin, Preston and
Stauffenberg – six (6). Nays – none (0). Open session ended at 6:58 p.m.

Return to Moved by Nelson, seconded by Toepper to adjourn from Executive Session and
Open Session return to Open Session at 7:38 p.m. Ayes: Toepper, Nelson, Mallaney, Martin,
Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Moved by Nelson, seconded by Mallaney to expel Student “D” for the
Expulsion of remainder of the 07-08 school year and the first semester of the 08-09 school
Student “D” year. Ayes: Nelson, Mallaney, Preston, Martin, Toepper and Stauffenberg – six
(6). Nays – none (0). Motion carried.

Approve Moved by Toepper, seconded by Martin to approve the non certified and
Non Cert & administrative salaries as presented. Ayes: Toepper, Martin, Mallaney,
Admin Preston and Stauffenberg – five (5). Abstained – Nelson – one (1).
Salaries for Nays – none (0). Motion carried.
08-09

Adjournment Moved by Martin, seconded by Preston to adjourn the meeting. Voice vote – all
 ayes – six (6). Nays – none (0). Motion carried. The meeting ended at 7:41 p.m.

Board President, Mark Stauffenberg

Board Secretary, Patrick Mallaney

MKS/PM/df